

STATE OF TENNESSEE
COUNTY OF SHELBY
SHERIFF'S OFFICE

FROM

MEMO TO Inspector W. L. Cargill

Date November 7, 1968

Contact was made this date with Riley Garner, County Trustee, and he has given us permission to begin immediately handling the construction necessary to make the move into the County Office Building for the press representatives on Saturday, November 10. Some of the personnel that are in this office presently will not be able to move perhaps until later on in the weekend but their moves will be in conjunction with Mr. Bob Gray and can be completed no later than noon on Sunday, November 10.

We have permission from Mr. Gray to use as many of the folding tables and chairs that we might find necessary that are in the room to be used by the news media, and if you have any questions, please let me know.

It would be appreciated if the Detective Division could be completely moved during the day and night of Saturday, November 9, in order that we might get the offices set up on November 10 for the Attorney General, defense counsel, the court reporters and the necessary telephone work that has to be done in order to secure that area.

Further, it is most important that all construction be completed on Sunday, November 10, inasmuch as a total test run will be made on all procedures beginning early A.M., November 11. Please secure all areas of your responsibility no later than Sunday night, November 10, 9:00 P.M.

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Report to Captain Ray when this has been accomplished.



WILLIAM N. MORRIS, JR.
SHERIFF

WNMjr/ts